

FIELD INSPECTION REPORT Quality Control Form	ITP No.:		
	Inspection Gr.		
	Report No.		
	Date		
INSPECTION TYPE: MOTOR INSTALLATION CHECK LIST	WORK No.		
	ITEM No.		
	LOCATION		
	DATE/NAMES/SIGNATURE		
INSPECTION NOTICE NO.:	COMPANY	CONTRACTOR	SUBCONTR
DRAWING NO(S):	/ /	/ /	/ /
TYPE OF EQUIPMENT:			
SYSTEM VOLTAGE:			
SIZE / RATING			

1. Verify nameplate information against requisition/ P.O. / data sheets. (Note deviations in remarks):			
2. Establish and record the following:			
a)	Equipment/ Circuit Identification.		
b)	Area Classification (Zone 0, 1, 2 or safe).		
c)	Type of Ex-protection-gas group-temperature class.		
d)	Enclosure Protection-IP Rating.		
3. Check the following items and report any deviations/ defects under remarks:		Result	Remarks
a)	Check nameplate and compare with data sheet.		
b)	Leveling Correct.		
c)	No unauthorized modifications.		
d)	Enclosure and glasses satisfactory.		
e)	Remove shaft blocking and rotate.		
f)	Seals and gaskets satisfactory.		
g)	Bolts and gland earthing / shroud is complete and tight.		
h)	Cable Termination satisfactory. (Using lug and heat shrink tube, formation inside terminal box, torque for bolting)		
i)	Free from dust and dirt.		
j)	No leakage of oil or compound.		
k)	No damage to aboveground section of cable.		
l)	Adequate protection of equipment and cables against corrosion, weather, vibration, Thermal influence and other adverse conditions.		
m)	Cowls/ guards fitted and clear of motor fans/ couplings.		
n)	Earthing complete and in good condition.		
o)	Inspect grades and level of oil or grease (if non-sealed).		
p)	Check of forced cooling system (if applicable).		
q)	Check free space available for motor fan and drafting.		
r)	Check sun canopy if exposed to sun radiation.		
Remarks and Deviations:			

Legend NA.: Not Applicable