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FIELD INSPECTION REPORT Quality Control Form	ITP No.:		
	Inspection Gr.		
	Report No.		
	Date		
INSPECTION TYPE **INSPECTION DISTRIBUTION BOARD/ PANEL OUTGOING UNIT**	WORK No.		
	UNIT NO.		
	ITEM No.		
	LOCATION		
	DATE/NAMES/SIGNATURE		
INSPECTION NOTICE NO.:	COMPANY	CONTRACTOR	SUBCONTR
DRAWING NO(S):	/ /	/ /	/ /
MANUFACTURER:			
SWITCHING DEVICE TYPE:			
SECTION NO.			
FUNCTION:			
RATING:			
TEST EQUIPMENT:			

1. Report the tidings and general condition of the area inspected:

2. Check the following items:

a) Fire extinguishers installed as per design requirement. _____

b) State type of extinguisher provided. _____

3. Check the following items and report any deviations/ defects under remarks:	**OK and/ or Record**
Exterior:	
a) Circuit/ Panel labeling.	
b) Mechanical damage.	
c) Door interlock.	
d) Mechanical position indication.	
e) Electrical closing local/ remote	
f) Electrical tripping local/ remote	
g) Anti-condensation heaters.	
h) Alarm indication local/ remote.	
i) Circuit number and color code.	
j) Wiring connection and marking.	
k) Test insulation resistance of wiring @ 500 V	MΩ

2. Earthing: Check the condition of the earthing bar and connections. _____

3. I.R, Test: Switching device @ 500 V:
Record Number of tester Used:
Phase-Earth
L1-E: _____ MΩ L2-E: _____ MΩ L3-E: _____ MΩ

4. Protection Relay Test: Form No. E-034 Sheet No: _____

5. Restart Relay Test: Result: _____

6. Check and record the fuse:
Class: : _____ Rating: : _____ Condition: : _____

Remarks and Deviations:

Legend NA.: Not Applicable